

COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TEXAS 78130

RUFINO H. LOZANO, RPA-RTA-CCA
CHIEF APPRAISER

RECEIVED

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BOBBIE KOEPP
COMAL COUNTY CLERK

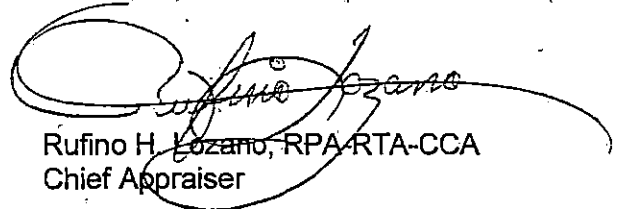
NOTICE OF SPECIAL MEETING BOARD OF DIRECTORS

Notice is hereby given that on Monday, February 3, 2020 the Board of Directors of the Comal Appraisal District will hold a special meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District



Rufino H. Lozano, RPA-RTA-CCA
Chief Appraiser

January 30, 2020

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas
- G. Community Impact Newspaper, New Braunfels, Texas

COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
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RUFINO H. LOZANO, RPA-RTA-CCA
CHIEF APPRAISER

February 3, 2020 Meeting Board of Directors

BOARD MEMBERS PRESENT:

___ Wade Cleary
___ Dan Krueger
___ John Kunz
___ Nancy Pappas
___ John Tyler
___ Cathy C. Talcott

OTHERS PRESENT:

Call the meeting to order at ___ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Action: Approve removal of Barbara Harrell's from Donna Schmidt's vacated position and reappointment to J R Berry's vacated position.
3. Action: Accept Donna Schmidt's rescinded resignation.
4. Discussion and possible action to authorize the Secretary of the board to notify the taxing entities of intent to make line item transfers in the 2019 budget
5. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
6. If necessary, discuss and take action on any and all matters discussed in Executive Session
7. Chief Appraiser's Report
 - a. Next meeting-March 3, 2020
8. Adjourn Meeting

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Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

551.071 Private consultation with the Board's attorney.

551.072 Discussion of purchase, exchange, lease, or value of real property.

551.073 Discussion of negotiated contracts for prospective gifts or donations.

551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.

551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.

551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.

(2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

(b) at a subsequent public meeting of the Board of Directors upon notice thereof, as the Board of Directors shall determine.

PLEDGES

U.S.A.

I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

TEXAS

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

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RUFINO H. LOZANO, RPA-RTA-CCA
CHIEF APPRAISER

AGENDA ITEM NO: 1

DATE: February 3, 2020

SUBJECT: CITIZENS COMMUNICATIONS

ACTION

BACKGROUND INFORMATION:

The audience is invited to make comments to the board during this portion of the meeting. It has been established that comments should be limited to approximately three minutes. The board chairman may establish time limits and other procedures for those who wish to participate.

ADMINISTRATIVE RECOMMENDATION:

At the time the agenda was printed, no one had given notice of a desire to address the board.

BOARD ACTION REQUIRED:

No action may be taken.

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AGENDA ITEM NO: 2

DATE: February 3, 2020

SUBJECT: ACTION: APPROVE REMOVAL OF BARBARA HARRELL FROM DONNA SCHMIDT'S VACATED POSITION AND REAPPOINTMENT TO J R BERRY'S VACATED POSITION

RESOURCE PERSON: Rufino H. Lozano

PRESENTED BY: Rufino H. Lozano

ACTION

BACKGROUND INFORMATION:

Donna Schmidt rescinded her resignation and this reappointment would all for reinstating her.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends this action after meeting with ARB Chairman Bob Slupik.

BOARD ACTION REQUIRED:

Motion made by _____; seconded by _____; to approve/disapprove/table the removal of Barbara Harrell from Donna Schmidt's vacated position and reappointment to J R Berry's vacated position as presented.

AYES: ___ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

NOS: ___ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

MOTION CARRIED/DENIED/TABLED

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RUFINO H. LOZANO, RPA-RTA-CCA
CHIEF APPRAISER

AGENDA ITEM NO: 3

DATE: February 3, 2020

SUBJECT: ACTION: ACCEPT DONNA SCHMIDT'S RESCINDED RESIGNATION

RESOURCE PERSON: Rufino H. Lozano

PRESENTED BY: Rufino H. Lozano

ACTION

BACKGROUND INFORMATION:

Ms. Schmidt notified the Appraisal Review Board Chairman that she wanted to withdraw her resignation.

ADMINISTRATIVE RECOMMENDATION:

The administration recommends the board approve the acceptance of Donna Schmidt's rescinded resignation as presented.

BOARD ACTION REQUIRED:

Motion made by _____; seconded by _____; to approve/disapprove/table to accept Donna Schmidt's rescinded resignation as presented.

AYES: WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

NOS: WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

MOTION CARRIED/DENIED/TABLED

Krause, Pam

From: Donna Schmidt <schmity@gvtc.com>
Sent: Friday, January 31, 2020 5:01 PM
To: Krause, Pam; Lozano,Rufino H
Cc: Bob Slupik (slubj@gvtc.com)
Subject: Re: BOD Meeting 2/3/20

This email originated from outside of the organization.

Do not click links or open attachments unless you recognize the sender and know the content is safe.

- Comal II

Per your request, please accept this email as my request to recind my verbal resignation from the ARB for 2020 given to Bob Slupik in 2019. If you have any further questions, please don't hesitate to contact me. I will not be attending the meeting on Monday due to another commitment. Thank you,
Donna Schmidt

From: "Pam Krause" <krausp@co.comal.tx.us>
To: "Donna Schmidt" <schmity@gvtc.com>
Cc: "Bob Slupik (slubj@gvtc.com)" <slubj@gvtc.com>
Sent: Friday, January 31, 2020 10:27:42 AM
Subject: BOD Meeting 2/3/20

Good Morning Donna,

We are having a BOD meeting on Monday, February 3rd. Mr. Lozano does not think you would be required to attend but you are welcome. He did want me to ask you to put the rescinding of your resignation in writing. You may just email it to him or me.

Sincerely,

Pam Krause

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AGENDA ITEM NO: 4

DATE: February 3, 2020

SUBJECT: DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE SECRETARY OF THE BOARD TO NOTIFY THE TAXING ENTITIES OF INTENT TO MAKE LINE ITEM TRANSFERS IN THE 2019 BUDGET

RESOURCE PERSON: Rufino H. Lozano

PRESENTED BY: Rufino H. Lozano

ACTION

BACKGROUND INFORMATION:

In accordance with Section 6.06 c states: 'The board may amend the approved budget at any time, but the secretary of the board must deliver a written copy of a proposed amendment to the presiding office of the governing body of each taxing unit participating in the district not later than the 30th day before the date the board acts on it.'

ADMINISTRATIVE RECOMMENDATION:

The administration recommends the Board of Directors authorize the secretary of the board to notify the taxing entities of intent to make line item transfers in the 2019 budget as presented.

BOARD ACTION REQUIRED:

Motion made by _____; seconded by _____; to approve/disapprove/table authorizing the secretary of the board to notify the taxing entities of intent to make line item transfers in the 2019 budget as presented.

AYES: __ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

NOS: __ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

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CHIEF APPRAISER

Example

February 4, 2020

Mr. Andrew Kim
Superintendent, Comal I.S.D.
Comal I.S.D.
1404 IH 35 N
New Braunfels, TX 78130

At the Board of Directors meeting on February 3, 2020, the following line item transfers to the 2019 budget were proposed.

FROM:	Employee Expenses	\$25,000.00
TO:	Contract Services	\$25,000.00

Please be advised that the proposed budget amendment will be placed as an action item on the agenda at the next Board of Directors meeting, no sooner than 30 days from this notice. If you have any questions, feel free to contact the Chief Appraiser or any board member.

Sincerely,

Nancy Pappas
Secretary, Board of Directors

CC: Mr. David Andersen

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AGENDA ITEM NO: 5

DATE: February 3, 2020

SUBJECT: CLOSED EXECUTIVE SESSION: THE BOARD MAY RETIRE TO EXECUTIVE SESSION ANYTIME DURING THE MEETING AS AUTHORIZED IN CHAPTER 551 OF THE TEXAS GOVERNMENT CODE

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- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.
- 551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.
(2) deliberation of the offer of a financial or other incentive to such a business prospect.

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Certified Agenda of Closed Executive Session Regular Meeting of February 3, 2020

I. Statement at Beginning of Executive Session

The presiding officer announced at the beginning of the executive session:

"The Board of Directors on February 3, 2020, beginning at _____ p.m. convened in executive session in accordance with Chapter 551 of the Open Meetings Act."

II. Subject Discussed in the Session Closed to the Public:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

III. Statement at the End of the Executive Session:

The presiding officer announced at the end of the executive session:

"The Board ends its executive session at _____ p.m. on February 3, 2020."

IV. Record of Further Action Taken, if any, on above items in the subsequent open session:

V. Certification by Presiding Officer:

"I, _____, Comal Appraisal District Board of Directors' Chairman, do hereby certify that the agenda listed above is a true and correct record of the proceedings on the above date.

Dan Krueger - Chairman

Date

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AGENDA ITEM NO: 6

DATE: February 3, 2020

SUBJECT: IF NECESSARY, DISCUSS AND TAKE ACTION ON ANY AND ALL MATTERS
DISCUSSED IN EXECUTIVE SESSION

ACTION

BACKGROUND INFORMATION:

None.

ADMINISTRATIVE RECOMMENDATION:

None.

BOARD ACTION REQUIRED:

Motion made by _____; seconded by _____, to approve/disapprove/table

AYES: ___ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

NOS: ___ WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

MOTION CARRIED/DENIED/TABLED

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AGENDA ITEM NO: 7

DATE: February 3, 2020

SUBJECT: CHIEF APPRAISER'S REPORT

AGENDA FOR CHIEF APPRAISER'S REPORT

a. Next meeting-March 3, 2020

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AGENDA ITEM NO: 8

DATE: February 3, 2020

SUBJECT: ADJOURN MEETING

BOARD ACTION REQUIRED:

Motion made by _____; seconded by _____; to approve/disapprove/table to adjourn the meeting at _____ p.m.

YES: WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

NOS: WADE CLEARY, DAN KRUEGER, JOHN KUNZ, NANCY PAPPAS, JOHN TYLER

MOTION CARRIED/DENIED/TABLED