

# COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE  
NEW BRAUNFELS, TEXAS 78130

## NOTICE OF MEETING BOARD OF DIRECTORS

Notice is hereby given that on Tuesday, June 14, 2022 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS  
Comal Appraisal District



Jeffrey Booker, RPA  
Interim Chief Appraiser

June 9, 2022

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Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas
- G. Community Impact Newspaper, New Braunfels, Texas

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## June 14, 2022 Meeting Board of Directors

BOARD MEMBERS PRESENT:      OTHERS PRESENT:

\_\_\_ Eric Couch  
\_\_\_ Brad Howell  
\_\_\_ Douglas Miller, II  
\_\_\_ Nancy Pappas  
\_\_\_ John Tyler  
\_\_\_ Kristen Hoyt

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Call the meeting to order at \_\_\_\_\_ p.m.

### Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

**CALL TO ORDER:** Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Tax Code Section 6.15 Communication
3. Presentation of Service Award
4. Discussion and possible action: Approval of Minutes
5. Interim Chief Appraiser's Report
  - a. Update of 2022 Protests
  - b. Updated Organization Chart
  - c. Exemption Status Report
  - d. Truth In Taxation Website
  - e. Next meeting-August 16, 2022
6. Taxpayer Liaison Officer Report
  - a. Citizen feedback and comment card review
7. Presentation of Attorney's Opinion regarding taxpayer concern regarding 10% limit on appraisal value
8. Presentation by ARB Chairman of the 2022 protest season
9. Financial Report
10. Discussion and possible action regarding TCDRS Plan Assessment for Plan Year 2023
11. Discussion and possible action: Approve Comal Appraisal District 2023 Budget
12. Discussion and possible action: Approve Policy for Disposition of Litigation Filed Against Comal Appraisal District
13. Discussion and Possible Action: To develop live streaming board meetings
14. Discussion and possible action: Approve line-item transfers to 2021 budget
15. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code

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- a. Consider personnel matters pursuant to Texas Government Code § 551.074, including, but not limited to review of submitted Chief Appraiser applications
  - b. Confer with district's attorney regarding all litigation pending against the District, as well as matters which the district's attorney is obligated to relate in private, pursuant to Texas Government Code § 551.071
16. Adjourn Meeting

## Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney.
- 551.072 Discussion of purchase, exchange, lease, or value of real property.
- 551.073 Discussion of negotiated contracts for prospective gifts or donations.
- 551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.
- 551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.  
(2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Board of Directors upon notice thereof, as the Board of Directors shall determine.