

COMAL APPRAISAL DISTRICT JOB POSTING

DESCRIPTION

Position: Exemption Appraiser

Description: This position is responsible for the administration of the GIS system. Activities associated with this position include: processing and determining eligibility for exemptions, data entry and quality control. This position requires representing the District at informal meetings and at Appraisal Review Board hearings.

REQUIREMENTS

Application submitted to Comal Appraisal District (CAD)

Graduate of accredited high school or equivalent; some college desirable;

Valid Texas Driver's License, proof of auto insurance;

Successful completion of entrance exam;

Subject to background check and random alcohol/drug testing.

BENEFITS

Salary	\$38,405 to \$64,247 (based on experience and education)
Status:	non-exempt position
Retirement Contribution	7% of Salary with 2.5:1 matching by CAD
Health Insurance	Provided by CAD
Dental Insurance	Provided by CAD
Life Insurance	\$15,000 Provided by CAD
Paid Time Off	25 days accrued per year