

# COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE  
NEW BRAUNFELS, TX 78130

JEFFREY J. BOOKER  
CHIEF APPRAISER

RECEIVED

2023 JAN -6 PM 4:33

ROBBIE KOEPP  
COMAL COUNTY CLERK

## NOTICE OF MEETING BOARD OF DIRECTORS

Notice is hereby given that on Tuesday, January 10, 2023 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District Board Room, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS  
Comal Appraisal District



Jeffrey J. Booker, RPA  
Chief Appraiser

January 6, 2023

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas
- G. Bulverde News, Bulverde, TX

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CHIEF APPRAISER

## January 10, 2023 Meeting Board of Directors

### BOARD MEMBERS PRESENT:

\_\_\_ Eric Couch  
\_\_\_ Brad Howell  
\_\_\_ Douglas Miller, II  
\_\_\_ Nancy Pappas  
\_\_\_ John Tyler  
\_\_\_ Kristen Hoyt

### OTHERS PRESENT:

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Call the meeting to order at \_\_\_\_\_ p.m.

### Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done in open session.

**CALL TO ORDER:** Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Oath of Office
2. Election of Officers
3. Citizens Communications
4. Tax Code Section 6.15 Communication
5. Presentation of Foxhole Award
6. Chief Appraiser's comments
  - a. Special Appraisals
    - CCWID 1A & Meyer Ranch Completed
    - CCWID 1D Newest Project
  - b. Discuss proposed 2023 Meeting Dates
7. Consideration and Action: Approval of Minutes
8. Consideration and Action: Approve Comal Appraisal District job descriptions
9. Consideration and Action: Approve Organizational Chart
10. Consideration and Action: 2023 Salary Schedule
11. Presentation of Texas Comptroller of Public Accounts Preliminary 2022 Property Value Study update per Government Code Section § 403.302(k)
12. Presentation of Texas Comptroller of Public Accounts Final 2021 Property Value Study Results per Government Code Section § 403.302(k)
13. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
14. If necessary, discuss and take action on any and all matters discussed in Executive Session
15. Financial Report
16. Adjourn Meeting

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NEW BRAUNFELS, TX 78130

JEFFREY J. BOOKER  
CHIEF APPRAISER

## Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

551.071 Private consultation with the Board's attorney.

551.072 Discussion of purchase, exchange, lease, or value of real property.

551.073 Discussion of negotiated contracts for prospective gifts or donations.

551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.

551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.

551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.

(2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

(b) at a subsequent public meeting of the Board of Directors upon notice thereof, as the Board of Directors shall determine.