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COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130

JEFFREY J. BOOKER
CHIEF APPRAISER


NOTICE OF MEETING BOARD OF DIRECTORS

Notice is hereby given that on Tuesday, August 23, 2022 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District



Jeffrey J. Booker, RPA
Chief Appraiser

August 18, 2022

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas

COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130

JEFFREY J. BOOKER
CHIEF APPRAISER

August 23, 2022 Meeting Board of Directors

BOARD MEMBERS PRESENT: OTHERS PRESENT:

____ Eric Couch
____ Brad Howell
____ Douglas Miller, II
____ Nancy Pappas
____ John Tyler
____ Kristen Hoyt

Call the meeting to order at ____ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Tax Code Section 6.15 Communication
3. Discussion and Possible Action: Approval of Minutes for the meetings of June 14, 2022, July 12, 2022 and July 25, 2022
4. Discuss and ratify prior approval to Appoint Permanent Chief Appraiser of the Comal Appraisal District, set salary and any additional benefits
5. Chief Appraiser's report
 - a. Certification of roll update
 - b. Human Resource Review
 - c. Exemptions Update
 - d. Update on PVS
 - e. General Litigation Update
 - f. General Operations
 - g. Next meeting-October 11, 2022
6. Presentation by ARB Chairman of the 2022 protest season
7. Taxpayer Liaison Officer Report
 - a. Citizen feedback and comment card review
8. Financial Report
9. Discussion and Possible Action: Approve by Resolution the 2023-2024 Reappraisal Plan
10. Discussion and Possible Action: Adopt Comal Appraisal District 2023 Budget
11. Presentation and Possible Action: Approve New 2022 Salary Schedule
12. Discussion and Possible Action: Approve Comal Appraisal District job descriptions
13. Discussion and possible action to refund interest paid by Tax Office due to lapse of litigation processing deadline

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14. Discussion and possible action regarding waiver of penalty for Comal County late contribution payment
15. Presentation of TAC refund
16. Discussion and Possible Action: Approve 2022-2023 contract with Texas Association of Counties (TAC)
17. Discussion regarding possible Appraisal Review Board and Taxpayer Liaison Officer changes and budget increase
18. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
 - a. Confer with district's attorney regarding all litigation pending against the District, as well as matters which the district's attorney is obligated to relate in private, pursuant to Texas Government Code § 551.071
19. Adjourn Meeting

Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

551.071 Private consultation with the Board's attorney.

551.072 Discussion of purchase, exchange, lease, or value of real property.

551.073 Discussion of negotiated contracts for prospective gifts or donations.

551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.

551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.

551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.

(2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

(a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

(b) at a subsequent public meeting of the Board of Directors upon notice thereof; as the Board of Directors shall determine.



Comal County TX
Honorable Bobbie Koepf, Comal County Clerk
150 N. Seguin, Suite 1037
New Braunfels, TX 78130
(830) 221-1230

Receipt for Services

Cashier WALKUR Batch # 857445
Customer Name COMAL APPRAISAL DISTRICT Date: 08/18/2022 Time: 03:04:51PM

Date	Instrument No	Document Type	Transaction Type	GF Number	Pg/Amt
		NOTICES			
			POSTING FEE		3.00
			PUBLIC NOTICES		3.00
			Total:		\$6.00
		Fee Total:			\$6.00
ACCOUNT	202	BOD MEETING 8.23.22 <i>WM MW</i>	Withdrawal		6.00
			Payment Total:		\$6.00

Remaining Account Balance:

202 COMAL APPRAISAL DISTRICT (CAD) 106.00