

COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130
JEFFREY J. BOOKER
CHIEF APPRAISER

NOTICE OF MEETING BOARD OF DIRECTORS

Notice is hereby given that on, Tuesday, October 11, 2022 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:00 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda. The BOD link to the page where you can access our livestream: <http://comalad.org/Board-of-Directors-Agendas>

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District



Jeffrey J. Booker, RPA
Chief Appraiser

October 7, 2022

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas

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October 11, 2022 Meeting Board of Directors

BOARD MEMBERS PRESENT:

____ Eric Couch
____ Brad Howell
____ Douglas Miller, II
____ Nancy Pappas
____ John Tyler
____ Kristen Hoyt

OTHERS PRESENT:

Call the meeting to order at _____ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Tax Code Section 6.15 Communication
3. Chief Appraiser's Report
 - a. Update of 2022 Protests
 - b. Operational Status Report
 - c. Salary Schedule Revision Update
 - d. Next meeting December 13, 2022
4. Financial Report
5. Discussion and Possible Action: Approve by Resolution the Investment Policy
6. Taxpayer Liaison Officer Report
 - a. Citizen feedback and comment card review
7. Presentation of 2022 Comal Appraisal District Annual Report
8. Presentation of Preliminary 2022 MAP Results
9. Discussion and Possible Action: Approve Appraisal Review Board and Taxpayer Liaison Officer pay and benefits changes
10. Discussion and Possible Action: Approve amended contract with Matthews & Johnson for 2021 &/or 2022 Financial Audit
11. Discussion and Possible Action: Approve Records Management Policy
12. Discussion and Possible Action: Approval of Minutes for the meeting of August 23, 2022 and Public Hearing June 14, 2022 and August 23, 2022

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13. Presentation of Texas Comptroller of Public Accounts 2021 Property Value Study results per Government Code Section 403.302(k)
14. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
 - a. Consider personnel matters pursuant to Texas Government Code § 551.074
 - b. Confer with district's attorney regarding litigation pending against the District, as well as matters which the district's attorney is obligated to relate in private, pursuant to Texas Government Code § 551.071
15. Adjourn Meeting

Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney.
- 551.072 Discussion of purchase, exchange, lease, or value of real property.
- 551.073 Discussion of negotiated contracts for prospective gifts or donations.
- 551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Board of Directors upon notice thereof; as the Board of Directors shall determine.