

COMAL APPRAISAL DISTRICT
RECEIVED 900 S. SEGUIN AVENUE
NEW BRAUNFELS, TEXAS 78130

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DEC 10 PM 3: 51

RUFINO H. LOZANO, RPA-RTA-CCA
CHIEF APPRAISER

DEC 10 - 3 PM 2: 41

BOBBIE KOEPP
COMAL COUNTY CLERK

**NOTICE OF MEETING
BOARD OF DIRECTORS**

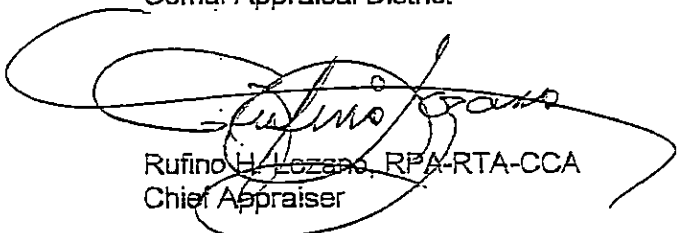
BOBBIE KOEPP
COMAL COUNTY CLERK

Notice is hereby given that on December 14, 2021 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District


Rufino H. Lozano, RPA-RTA-CCA
Chief Appraiser

December 3, 2021

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas

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RUFINO H. LOZANO, RPA-RTA
CHIEF APPRAISER

December 14, 2021 Meeting Board of Directors

BOARD MEMBERS PRESENT: OTHERS PRESENT:

___ Wade Cleary
___ Dan Krueger
___ John Kunz
___ Nancy Pappas
___ John Tyler
___ Kristen Hoyt

Call the meeting to order at ___ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Special Awards Presentation
3. Consideration and Action: Appoint bank depository for March 1, 2022 through February 29, 2024
4. Presentation by ARB Chairman of the 2021 protest season
5. Taxpayer Liaison Officer Report
 - a. Comment Cards
6. Consideration and Action: Approval of Minutes
7. Consideration and Action: Approve 2022 Holiday Schedule
8. Consideration and Action: Approve Third Party Human Resource Contractor for anonymous complaints
9. Consideration and Action: Approve by Resolution the 2022 Investment Policy
10. Action: Approve Comal Appraisal District job descriptions
11. Action: Approve 2022 Salary Schedule
12. Consideration and Action: Approve amendments to Employee Handbook
13. Presentation of the Financial Report
14. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
 - a. Administer Chief Appraiser's Evaluation
 - b. Discuss and consider Chief Appraiser's Salary for 2022
15. If necessary, discuss and take action on any and all matters discussed in Executive Session
16. Consideration and Action: Approve Chief Appraiser's salary for 2022

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CHIEF APPRAISER

17. Chief Appraiser's comments
 - a. Comment cards
 - b. Report on Board of Directors Election
 - c. Report on Chief Appraiser Eligibility
 - d. Discuss proposed 2022 Meeting Dates
18. Adjourn Meeting

Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney.
- 551.072 Discussion of purchase, exchange, lease, or value of real property.
- 551.073 Discussion of negotiated contracts for prospective gifts or donations.
- 551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Board of Directors upon notice thereof, as the Board of Directors shall determine.