
JOB POSTING

TO: Department Heads/Employees/Public
FROM: Human Resources Department
SUBJECT: Job Opening - Commercial Team Leader
DATE: Friday, April 28, 2023

The Human Resources Department is currently accepting applications. Interested public and District employees may apply by clicking on the following link: <http://comalad.org/Employment>
Job qualifications are listed below:

JOB TITLE: Commercial Team Leader

DEPARTMENT: Commercial Appraisal

JOB SUMMARY: This position is responsible for managing and supervising the functions and activities associated with the appraisal of residential property, land and properties requiring special valuation methods, such as commercial, business personal property and multi-family; including inspection, data collection, and application of appropriate valuation techniques; effectively communicating with staff to ensure appraisal plans and objectives are met; developing short-term appraisal goals; overseeing field inspections by appraisers; preparing and defending arbitration cases; performing ratio studies on all property types and reappraisal neighborhoods; representing the Comal Appraisal District during Appraisal Review Board (ARB) hearings and at arbitrations.

QUALIFICATIONS: Graduate of an accredited high school or equivalent; some college desirable with special work in real estate, appraising, marketing, or business related courses. Must be registered with the Texas Department of Licensing and Regulation (TDLR) with a Registered Professional Appraiser (RPA) designation. Must be proficient in public and professional contact and have the ability to select and evaluate data and, prepare clear and concise reports of findings. Employee must have excellent mathematical, analytical, administrative and communicative skills. Must possess a valid Texas Drivers License, vehicle and proof of auto insurance.

SALARY: Pay Group M01 60,070.40-73,881.60 Based on Experience

CLOSING DATE: Open Until Filled

START DATE: Friday, April 28, 2023

APPLICATIONS MANDATORY AND AVAILABLE ONLINE

<http://comalad.org/Employment>