

COMAL APPRAISAL DISTRICT

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130
JEFFREY J. BOOKER
CHIEF APPRAISER

2023 MAY 19 PM 4:06

DODIE KOEPP
CC COUNTY CLERK

NOTICE OF MEETING BOARD OF DIRECTORS

Notice is hereby given that on Wednesday, May 24, 2023 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District



Jeffrey J. Booker, RPA
Chief Appraiser

May 19, 2023

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas
- F. Morton Falls Publishing Co, Canyon Lake, Texas
- G. Community Impact Newspaper, New Braunfels, Texas

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May 24, 2023 Meeting Board of Directors

BOARD MEMBERS PRESENT:

- ___ Eric Couch
- ___ Brad Howell
- ___ Douglas Miller, II
- ___ Nancy Pappas
- ___ John Tyler
- ___ Kristen Hoyt

OTHERS PRESENT:

Call the meeting to order at _____ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All Persons in attendance are welcome and free to participate or not at their personal discretion.

1. Citizens Communications
2. Tax Code Section 6.15 Communication
3. Accept resignation of Brad Howell as of May 6, 2023
4. Notify entities of the Board of Directors vacancy
5. Presentation of Service Awards
6. Presentation by ARB Chairman of the 2022 protest season
7. Taxpayer Liaison Office Report
 - a. Community Outreach
 - b. Comment Cards
 - c. Employee Recognition
8. Action: Approve line-item transfers to 2022 budget
9. Presentation of 2021 & 2022 audit by Armstrong, Vaughan & Associates, P.C.
10. Discussion and possible action: Approve 2021 & 2022 audits
11. Discussion and possible action: Distribution of 2021 Fund Balance
12. Discussion and possible action: Distribution of 2022 Fund Balance
13. Discussion and possible action: Approve Comal Appraisal District 2024 Budget
14. Chief Appraiser's comments
 - a. 2023 Protest Season Update
 - b. Next meeting August 9, 2023
15. Discussion and possible action: TCDRS Plan Assessment for Plan Year 2024
16. Discussion and possible action: Approval of Minutes

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17. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
18. If necessary, discuss and take action on any and all matters discussed in Executive Session
19. Financial Report
20. Adjourn Meeting

Adjourn Meeting

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney.
- 551.072 Discussion of purchase, exchange, lease, or value of real property.
- 551.073 Discussion of negotiated contracts for prospective gifts or donations.
- 551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.
- 551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.
- (2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Board of Directors upon notice thereof; as the Board of Directors shall determine.