

COMAL APPRAISAL DISTRICT RECEIVED

900 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130
JEFFREY J. BOOKER, RPA
CHIEF APPRAISER

2023 AUG -4 AM 9:15

NOTICE OF MEETING BOARD OF DIRECTORS

BOBBIE KOEPP
COMAL COUNTY CLERK

Notice is hereby given that on Wednesday, August 9, 2023 the Board of Directors of the Comal Appraisal District will hold a meeting at 5:30 p.m. at the Comal Appraisal District, 900 S. Seguin Avenue, New Braunfels, Texas.

The subjects to be discussed are listed on the attached agenda.

This notice was mailed to all members of the news media who had previously requested such notice. This notice was also posted on the bulletin board at Comal Appraisal District at 900 S. Seguin Avenue, New Braunfels, Texas.

FOR THE BOARD OF DIRECTORS
Comal Appraisal District



Jeffrey J. Booker, RPA
Chief Appraiser

August 4, 2023

Official notices were mailed to or posted at the following locations.

- A. Comal County Courthouse, New Braunfels, Texas
- B. All Taxing Jurisdictions
- C. KGNB/KNBT Radio, New Braunfels, Texas
- D. New Braunfels Herald-Zeitung, New Braunfels, Texas
- E. San Antonio Express News, San Antonio, Texas

COMAL APPRAISAL DISTRICT

908 S. SEGUIN AVENUE
NEW BRAUNFELS, TX 78130
JEFFREY J. BOOKER, RPA
CHIEF APPRAISER

August 9, 2023 Meeting
Board of Directors

BOARD MEMBERS PRESENT:

___ Eric Couch
___ Douglas Miller, II
___ Nancy Pappas
___ Bob Slupik
___ John Tyler
___ Kristen Hoyt

OTHERS PRESENT:

Call the meeting to order at ___ p.m.

Verifications of Compliance to Open Meeting Law

This meeting is being held in open session in accordance with Chapter 551 of the Texas Government Code and business as conducted by the Board will be done so in open session.

CALL TO ORDER: Each regular session will be opened with a prayer and pledges to the flags. All persons in attendance are welcome and free to participate or not at their personal discretion.

1. Administer Oath of Office
2. Citizens Communications
3. Tax Code Section 6.15 Communication
4. Discussion and Possible Action: Approval of Minutes
5. Presentation by ARB Chairman of the 2023 protest season
6. Chief Appraiser's report
 - a. Certification of roll update
 - b. Retiree Letter regarding TCDRS
 - c. Next meeting-October 11, 2023
7. Taxpayer Liaison Officer Report (presented by Chief Appraiser)
 - a. Citizen feedback and comment card review
8. Presentation of TAC refund
9. Consideration and Possible Action: Approve 2023-2024 contract with Texas Association of Counties (TAC)
10. Consideration and Possible Action: Approve and direct Chief Appraiser to enter into contract with Spectrum
11. Consideration and Possible Action: Authorize Chief Appraiser to solicit Bank Depository bids for March 1, 2024 through February 28, 2026 or extend current depository for two years per Property Tax Code Section 6.09
12. Presentation of 2023 Comal Appraisal District Annual Report
13. Consideration and Possible Action: Approve and direct Chief Appraiser to enter into contract with Commerce Bank through Frost Bank for credit cards
14. Closed Executive Session: The board may retire to executive session anytime during the meeting as authorized in Chapter 551 of the Texas Government Code
 - a. Confer with district's attorney regarding all litigation pending against the District, as well as matters which the district's attorney is obligated to relate in private, pursuant to Texas Government Code § 551.071

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- b. Review applications/resumes for Taxpayer Liaison Officer per Property Tax Code Section 6.052 with possible interviews, all may be held in Executive Session.
15. Consideration and Possible Action: Review applications/resumes for Taxpayer Liaison Officer per Property Tax Code Section 6.052 with possible interviews, all may be held in Executive Session.
16. Financial Report
17. Adjourn Meeting

Adjourn Meeting

if, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Texas Government Code, Chapter 551, Subchapter D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.

Texas Government Code Section:

- 551.071 Private consultation with the Board's attorney.
- 551.072 Discussion of purchase, exchange, lease, or value of real property.
- 551.073 Discussion of negotiated contracts for prospective gifts or donations.
- 551.074 Deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee or to hear a complaint or charge against an officer or employee.
- 551.076 Deliberating the deployment, or specific occasions for implementation, of security personnel or devices.
- 551.086 (1) discussion or deliberation regarding commercial or financial information the Board has received from a business prospect the Board seeks to have locate, stay, or expand in or near the District and with which the Board is conducting economic development negotiations.
- (2) deliberation of the offer of a financial or other incentive to such a business prospect.

Should any final action, final decision, or final vote be required in the opinion of the Board of Directors with regard to any matter considered in such closed or executive session, then the final action, final decision, or final vote shall be either:

- (a) In the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Board of Directors upon notice thereof; as the Board of Directors shall determine.